

SUMMARY OF STEERING COMMITTEE MEETING

DATE: June 28, 2002

TO: Ross Dunfee, Steering Committee Chairman
Tony Barrett, Department of Ecology

COPY: Steering Committee Members and Consultant Team

FROM: Dave Moss, Tt/KCM

SUBJECT: **Summary of Steering Committee Meeting**
Moses Lake Conference Center
June 13, 2002 3:00 pm – 4:00 pm

PROJECT: EASTERN WASHINGTON STORMWATER MANAGEMENT
Stormwater Management Technical Manual *and*
Model Municipal NPDES Phase II Stormwater Program

Meeting Attendees:

<u>Steering Committee</u>	<u>Others Attending</u>
Ross Dunfee – Benton County	Tony Barrett – Ecology
Steve Worley – Spokane County	Bill Moore – Ecology
Lloyd Brewer – City of Spokane	Karen Dinicola – Ecology
John Knutson – Yakima County	John Heinley – WSDOT
Nancy Aldrich – City of Richland	Dave Moss – TetraTech/KCM
Michelle Brich – Tri-Cities HBA	John Kosco – TetraTech
Tom Tebb – Ecology	Doug Busko – DEA
Don McGahuey – City of Wenatchee	Don Gatchalian – Yakima County
Jim Sietz – AWC	Khalid Marcus – Yakima County
Gary Beeman – WSDOT (absent)	Steve King – RH2 Engineering
Dwane Van Epps – City of Chelan (absent)	Mark Ewbank – Herrera Environmental
	Tim Fitz – Franklin County

PURPOSE OF MEETING:

The meeting was held, after the concurrent subcommittee meetings, to share information and discuss key issues.

AGENDA FOR THIS MEETING:

1. Roll call by Ross Dunfee; introductions by others attending; review summary of previous meeting
 2. Summary of subcommittee meeting discussion, by John Knutson (NPDES) and Steve Worley (Manual)
 3. Review Issue Paper topics; document formatting; project schedule; Newsletter No. 2, Public Involvement
 4. Other discussion as pertinent
 5. Next meeting: date, time, place and agenda topics
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BRIEF SUMMARY OF PROCEEDINGS:

1. Ross Dunfee completed a roll call for the 10 steering committee members. Gary Beeman, and Dwane Van Epps were absent. Jim Sietz attended as an alternate. Therefore, nine members were present at the meeting. Others in the room introduced himself or herself.
2. John Knutson (chair of the subcommittee for NPDES Phase II Model Program) summarized the discussion from their meeting, which is provided in a separate document. [In summary, John noted the subcommittee focussed primarily on cost estimates for the model program and each of its parts.]
3. Steve Worley (chair of the subcommittee for Stormwater Management Technical Manual) summarized the discussion from their meeting, which is provided in a separate document. [In summary, Steve noted the subcommittee reviewed/updated the manual preparation schedule; summarized and discussed the status of each major issue; resolved Issue Paper #1 threshold to 5,000 square feet PGIS and proposed that be included in the NPDES permit and in the UIC regulations. For Issue Paper #2, Steve noted Ecology still had some unresolved issues. Issue Paper #3 seemed to generally be resolved. Issue Paper #4 was being updated for discussion at the next meeting. Chapters 1, 3, 6 and 8 were reviewed. Wetpools were a key topic in Chapter 6 and preliminary costs for BMPs were discussed, with the intent to consider the “delta” cost from the present requirements to the proposed requirements.]
4. Dave Moss assisted Ross with the status of the Issue Papers. Four issue papers are currently being prepared, as was discussed at the last meeting. Dave noted that the discussion of infiltration rates by the Manual Subcommittee was proposed to be an issue paper (#5). The Steering Committee agreed.
5. Dave reviewed the issue of document formatting. The Steering Committee felt the issue could be resolved by the Subcommittees and Ecology, together with the Consultant.
6. Ross addressed the topic of the second public review. Ecology said they would provide the effort for the model program and would ask the Consultant to assist with the stormwater manual, as an amendment to their contract and budget. The Steering Committee felt this would be appropriate.
7. Dave reviewed the proposed schedule from Sarah Hubbard-Gray for Public Information and Involvement activities. The Open Houses were suggested in mid-September 2002 for: Wenatchee, Yakima, Tri-Cities, and Spokane. Walla Walla was also recommended by the committee and Dave Moss volunteered to lead a mini-presentation as might be appropriate. The outline for Newsletter No. 2 was also discussed and felt to be on track. Sarah Hubbard-Gray will present additional information on these items at the July 11 meeting.
8. For the **next meeting** (Moses Lake Conference Center on **July 11, 2002** from about 3:00 pm to 4:00 pm):
 - ❖ Review agenda; approve summary of prior meeting
 - ❖ Hear summaries of the two subcommittee meetings
 - ❖ Discuss status of “issue paper” topics and the redevelopment topic
 - ❖ Comment on draft of Newsletter No. 2 (Summer 2002)
 - ❖ Discuss details and support for upcoming Open Houses (September 16, 17, 18, 19, 2002)
 - ❖ Other topics that may be suggested.